Broughton Parish Council

NOTICE OF MEETING: Parish Council Meeting
TIME & DATE: 7:00pm, Monday 7th November 2022
VENUE: Village Hall, School Road, Broughton PE28

All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ann Nixon

Ann Nixon, Clerk to the Council
30th October 2022

Public Participation
This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1. **To receive and approve apologies for absence**
2. **To receive Disclosable Interests Declarations**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

3. **Comments from members of the public**
4. **Review and approval of minutes of Parish Council Meeting of 5th September 2022**
5. **Planning Application:** 22/01905/FUL (Erection of an agricultural building for grain and straw storage in a field on Broughton Lane)
6. **Matters Arising:**
7. **Clerk's Report**
    - Receipts since the last meeting
    - Payments made since the last meeting
    - Balances after payments
    - Payments to be approved:
        - McAfee software
        - CAPALC Locum Clerk's services & expenses
        - CAPALC internal audit
        - CAPALC Clerks: The Knowledge training course
        - Clerk's wages for September and October
        - Village Hall cleaner's wages for September and October
        - Mike Fisher petrol for mowing Play Park
        - Neil Limm cemetery mowing (invoice requested)
        - Graham Webb churchyard mowing (invoice requested)
8. **Consideration of budget and Precept for 2023-24 and cemetery fees**
9. **Consideration of external donation**
10. **Consideration of dates for 2023 Parish Council meetings:**
    6/3, 8/5, 3/7, 4/9, 6/11, 8/1/2024
11. **Matters as agenda items for future consideration (decisions cannot be made under this item)**
    - Wildlife Trusts' survey of cemetery
12. **Clerk's wages: closed meeting item**
13. **Close of meeting – date of next meeting: Monday 9th January 2023.**