Broughton Parish Council

NOTICE OF MEETING: Parish Council Meeting
TIME & DATE: 7:00pm, Monday 4th September 2023
VENUE: Village Hall, School Road, Broughton PE28

All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ann Nixon

Ann Nixon, Clerk to the Council
29th August 2023

Public Participation
This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1. **To receive and approve apologies for absence**
2. **To receive Disclosable Interests Declarations**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

3. **Comments from members of the public and County and / District Councillors**
4. **Minutes:** review and approval of minutes of Parish Council Meeting of 3rd July 2023
5. **Risk Register:** to consider and approve the revised Risk Register.
6. **Trees in cemetery and churchyard:** to consider and approve the removal of dead trees in the cemetery and pruning of trees along boundary with Brookside in churchyard.
7. **Cemetery grass cutting regime:** to consider and approve the future cutting regime
8. **Environmental flower beds:** to consider and approve in principle the proposal to establish flower beds to attract pollinators and increase local biodiversity.
9. **Finger post and Village sign:** to consider proposals for restoring both.
10. **Play Park:** to approve the purchase of parts to ensure the play park equipment is safe and well maintained.
11. **Local planning and Class Q permitted development:** to consider the Council's view on the such development and agree on any action.
12. **Certificate in Local Council Administration (CiLCA):** to consider and approve the funding for Parish Clerk to undertake this training.
13. **Clerk's Report**
    - Receipts since the last meeting
    - Payments made since the last meeting
    - Payments to be approved:
        - Village Hall cleaner's wages for July and August
        - Clerk's wages for July and August
        - Donation to BVHMC for car park resurfacing - pre-approved at last meeting, for formal approval
    - Balance after payments
14. **Matters for information only**
    - Update on grain store application.
15. **Close of meeting – date of next meeting: Monday 6th November 2023.**