Broughton Parish Council

NOTICE OF MEETING: Parish Council Meeting
TIME & DATE: 7:00pm, Monday 5th January 2026
VENUE: Village Hall, School Road, Broughton PE28 3AT

All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ann Nixon

Ann Nixon, Clerk to the Council
30th December 2025

Public Participation
This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

2025/26-61. To receive apologies for absence
2025/26-62. To receive Disclosable Interests Declarations
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.
2025/26-63. Comments from members of the public and County and / District Councillors
2025/26-64. Review and approval of minutes of the Parish Council Meeting of 24th November 2025
2025/26-65. Matters arising:

- BPC Cemetery Memorial Tree Policy sent to requestor (item 2025/26-38.ii and item 2025/26-48.ii.d).
- Contact defibrillator guardian about check list (item 2025/26-48.iv).
- BPC response sent to HDC Draft Local Plan to 2046, having been informally approved (item 2025/26-50) (formal approval at item 2025/26-66).
- Phil Brannigran Ground Works Ltd contacted about the church path repair and the work completed (item 2025/26-54), invoice for formal approval included in the clerk's report.
- Purchase a paediatric pad for the defibrillator (item 2025/26-56).
- Contractor contacted about the cemetery approach wall (item 2025/26-56).
- Speed restrictions included on January's agenda (item 2025/26-59) – for discussion at item 2025/26-71.

2025/26-66. Planning Application: HDC Draft Local Plan to 2046: To retrospectively formally approve the BPC response to the consultation.
2025/26-67. Planning Applications: The Cottage, Illings Lane (Ref 2502322FUL) and (Ref 2502323LBC): To retrospectively formally approve the recommendation to approve.
2025/26-68. Planning Applications: Farm Office, Manor Farm, Bull Lane ((2502351FUL and 2502352LBC): To consider and determine the BPC's recommended response to the applications.
2025/26-69. Planning Application: The Briars, School Road, Broughton (ref 2502442HHFUL). To consider and determine the BPC's recommended response to the application.
2025/26-70. Clerk's Report: To consider and approve the clerk's report.

- Receipts since the last meeting
- Payments made since the last meeting
- Payments to be approved:
    - Village Hall cleaner's wages for November and December
    - Lloyds Bank's monthly charges for current and deposit accounts*
    - Phil Brannigang Ground Works for church path repair
    - Village Hall use payment
    - Clerk's wages for November

- Clerk's wages for December
- Balance after payments

2025/26-71. Speeding restrictions for Broughton: To consider options and approve next steps.
2025/26-72. Churchyard mowing contract: To consider options and approve process for 2026.
2025/26-73. Risk Assessment: Risk Update – January 2026
2025/26-74. BPC's Play Area Ride-On Lawnmower: To consider the proposal to dispose of the mower and approve the process.
2025/26-75. Matters for information only (decisions cannot be made under this item)
2025/26-76. Close of meeting – date of next meeting: Monday 2nd March 2026.