Broughton Parish Council

NOTICE OF MEETING: Parish Council Meeting
TIME & DATE: 7:00pm, Monday 2nd March 2026
VENUE: Village Hall, School Road, Broughton PE28 3AT

All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ann Nixon

Ann Nixon, Clerk to the Council
24th February 2026

Public Participation
This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

2025/26-76. To receive apologies for absence
2025/26-77. To receive Disclosable Interests Declarations
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.
2025/26-78. Comments from members of the public and County and / District Councillors
2025/26-79. Review and approval of minutes of the Parish Council Meeting of 5th January 2026
2025/26-80. Matters arising:

- Confirm arrangements for playpark maintenance working party and approval of any materials needed (item 2025/26-34.iii).
- BPC Biodiversity Policy drafted for consideration and approval (2025/26-38.i).
- Purchase of paediatric pad for the defibrillator (item 2025/26-56).
- Cemetery approach wall repair (item 2025/26-56): Quote circulated to Councillors for consideration and informal approval, for formal approval (to be funded from the CIL fund) (item 2025/26-65).
- Memorial Tree application: Circulated to Councillors for consideration and informal approval, for formal approval (item 2025/26-65).
- Ride-on lawn mower: following donor's family agreement to its disposal, mower was sold for £50 which has been paid (item 2025/26-74).

2025/26-81. Planning Application: (None)
2025/26-82. Clerk's Report: To consider and approve the clerk's report.

- Receipts since the last meeting
- Payments made since the last meeting
- Payments to be approved:
    - Village Hall cleaner's wages for January and February
    - Lloyds Bank's monthly charges for current and deposit accounts *
    - Flood Group - Arco PVC Water Hose (120m)**
    - Flood Group - Arco Aluminium Hose Repair connector x 12**
    - Clerk's wages for January
    - Clerk's wages for February

* Bank charges pre-approved for 2025/26 on 13/05/2025, if for the expected amount.
** For retrospective formal approval, following informal approval via email.

- Balance after payments

2025/26-83. IT and Email Policy: for consideration and approval.

2025/26-84. Speed restrictions in Broughton: for consideration and approval of next steps, to follow once emailed comments have been assessed.
2025/26-85. Village Green damage and repair: for consideration and approval.
2025/26-86. Risk Assessment: Review and consideration of new issues.
2025/26-86. Review year end and audit process for 2025/26.
2025/26-88. Matters for information only (decisions cannot be made under this item)
2025/26-89. Close of meeting – date of next meeting: Monday 11th May 2026.