Broughton Parish Council

NOTICE OF MEETING: Parish Council Meeting
TIME & DATE: 7:00pm, Monday 7th September 2026
VENUE: Village Hall, School Road, Broughton PE28 3AT

All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ann Nixon
Ann Nixon, Clerk to the Council
31st August 2026

Public Participation
This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

2026/27-45. To receive apologies for absence
2025/26-46. To receive Disclosable Interests Declarations
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.
2026/27-47. Comments from members of the public and County and / District Councillors
2026/27-48.Correspondence

a. To consider the suggestion from a member of the public that BPC should seek a donation where defib is either used or taken on precautionary basis and then vote on this.
b. 26/01455/TRCA – Brooklands, Causeway Road – hedges and tree removal.
c. Tractors travelling at speed through Broughton.
d. Debris on the road.

2026/27-49. Review and approval of minutes of the Parish Council Meeting of 6th July 2026
2026/27-50. Matters arising (not elsewhere on the agenda):

a. Hogweed along the Bury Brook: correspondence with Environment Agency and Cambridgeshire County Council (CCC) (item 2026/27-28.i).
b. Criteria for water extraction from Bury Brook / correspondence with Environment Agency (item 2026/27-28.iii).
c. Play park RoSPA report: update on signage renewal (item 2026/27-30.iii).
d. Bank mandate changes: update (item 2026/27-34).
e. Internal audit: BPC response submitted and update on Disposable Pecuniary Interest forms and accessibility statement and progress on other ongoing internal audit items (item 2026/27-37).
f. Update on tree work on boundary of church yard and Brookside.
g. Update on North Cambridgeshire and St Ives Cumulative Impact Group re HDC draft local plan.
h. Parish Council meeting timings: To consider and approve any changes to the parish council meeting time (item 2026/27-40).
i. Parish Council meetings and public participation: To consider and approve any changes to the parish council public participation (item 2026/27-40).
j. Update on cemetery wall repairs

2026/27-51. Planning Application: NONE
2026/27-52. Clerk's Report: To consider and approve the clerk's report.

- Receipts since the last meeting
- Payments made since the last meeting
- Payments to be approved:
    - Village Hall cleaner's wages for July only

- Lloyds Bank's monthly charges *
- Ask It – new laptop and peripherals (item 2026/27-35)**
- Clerk's wages for July
- Clerk's wages for August
- M Badcock – Churchyard mowing up to 30th June.

***** Bank charges pre-approved for 2026/27 on 11/05/2026, if for the expected amount.

** Formal retrospective approval, following agreement to purchase at July meeting.

- Balance after payments

2026/27-53. **Traffic calming:** Update from the survey, 20mph application and SID data retrieval (item 2026/27-32).

2026/27-54. **Cemetery and Play park trees:** Update on tree inspection and to consider and approve quotes for the tree work (item 2026/27-39).

2026/27-55. **Update on BPC Biodiversity Policy Action Plan and audit:** Update on the BPC Biodiversity Policy Action Plan and the next steps for biodiversity audit (item 2026/27-22).

2026/27-56. Risk Assessment: Review and consideration of new issues:

2026/27-57. Emergency planning and Resilience:

2026/27-58. Matters for information only (decisions cannot be made under this item)

2026/27-59. Close of meeting – date of next meeting: Monday 23rd November 2026.